

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

April 18-19, 1958

**For the confidential information
of the Board of Trustee**

President Hansen called the Board of Trustees to order at 10:10 a.m. on April 18. The following members were present: Hansen, Reed, Sullivan, Patterson, Brough, Jones, Chamberlain, McIntire, Bush and, ex-officio, Humphrey. Absent were: McCracken, Newton, Peck and, ex-officio, Simpson and Linford.

Mr. Brough moved that the minutes of the March 7-8 meeting of the Board be approved as submitted. Mrs. Patterson seconded the motion and it was carried.

APPROVAL OF MINUTES

Following President Humphrey's announcements concerning the dedication of the Geology building at 2:00 p.m. and the first annual Old Timers' dinner (honoring employees with 25 or more years of service) at 6:30 p.m., the Trustees gave their attention to the President's Report. Mr. Sullivan moved, Mrs. Bush seconded, and it was carried that the following appointments be approved:

APPOINTMENTS

1. Miss Donna McMichael, transferred from the position of Home Demonstration Agent-at-Large to that of Home Demonstration Agent in Weston County, effective May 1, 1958, at the same salary she is currently receiving.

McMichael

2. Mr. Dick Hiser as Assistant County Agent in Carbon County, effective June 1, 1958, at a salary rate of \$4,752 on a twelve-month basis.

Hiser

3. Miss Effie Enneberg as Home Demonstration Agent-at-Large, effective May 1, 1958, at a salary rate of \$4,668 on a twelve-month basis.

Enneberg

4. Mr. Oscar K. Barnes as Associate Professor in Agricultural Extension and Extension Conservationist, effective August 1, 1958, at a salary rate of \$7,524 on a twelve-month basis.

Barnes

5. Mr. Arlen D. Davison as Instructor in Agricultural Extension and Survey Specialist in Entomology and Plant Pathology, effective June 23, 1958, at a salary rate of \$5,700 on a twelve-month basis.

Davison

6. Miss Kathleen Newell as Assistant Professor of Home Economics and Assistant Home Economist (Foods and Nutrition), effective September 1, 1958, at a salary rate of \$6,516 on a twelve-month basis.

Newell

7. Mr. Otis William Winchester as Supply Instructor in Speech, effective September 1, 1958, at a salary rate of \$5,040 for the academic year 1958-59.

Winchester

8. Mr. Jack Aggers as Head Trainer in the Athletic Department, effective July 1, 1958, at a salary rate of \$6,000 on a twelve-month basis.

Aggers

For the information of the Board President Humphrey reported the following resignations:

RESIGNATIONS

1. Mrs. LaNelle Turner, Supply Instructor in Elementary Education, effective August 31, 1958, to return to Texas, since her husband will complete work for a degree at the University.

Turner

2. Dr. A. B. Stafford, Professor of Mechanical Engineering, effective August 31, 1958, presumably to accept another position.

Stafford

Mr. Chamberlain moved that the Board approve the request of Mr. Francis M. Long, Instructor in Electrical Engineering, for a leave of absence without pay for the academic year 1958-59 to permit him to work toward the Ph.D. degree at Iowa State College. Mrs. Patterson seconded the motion and it was carried.

LEAVE OF ABSENCELong

Mr. Brough moved, Mr. Sullivan seconded, and it was carried that the Board approve the naming of department heads in the College of Agriculture as follows:

DEPARTMENT HEADS,
COLLEGE OF AGRICULTURE

1. Agricultural Information. Miss Mary Santee as Head of the Department of Agricultural Information, effective April 21, 1958.

Agricultural Information

2. Agricultural Research Chemistry. Dr. Robert J. McColloch as Acting Head of the Department of Agricultural Research Chemistry, effective June 1, 1958, and as Head of the Department on July 1, 1958, with his salary advanced to \$9,120 effective July 1.

Mr. Chamberlain moved, Mr. Brough seconded, and it was carried that the following budget changes be authorized:

1. Agricultural Extension Service. An increase of \$300 in the salary budget for the Agricultural Extension Service for 1958-59 to allow increases of \$180 and \$120 respectively in the salaries of Mrs. Alberta Johnston, Home Management Specialist, and Miss Jane C. Wrenn, Associate State Club Leader.

2. University Stock Farm. An appropriation of \$6,810.23 from the unappropriated balance in the Experiment Station Sales Fund to cover the cost of constructing two additional open sheds at the University Stock Farm and changing the trench silo to permit proper drainage and storing of more silage.

3. Buildings and Grounds Department. An appropriation of \$2,200 to cover the cost of the check of gas lines directed by the Board of Trustees; a transfer of \$300 and \$800 respectively from the Capital Outlay budgets for Geology Area Landscaping and Library Area Landscaping to the Buildings and Grounds Department to cover the cost of purchasing a small ditch-digging machine; and a transfer of \$1,200 from the balance remaining in the Capital Outlay budget for Campus Parking Areas to the campus budget of the Buildings and Grounds Department to cover the cost of building a sidewalk alongside Corbett Field on Fifteenth Street extending from Wyoming Hall to Ivinson Avenue.

4. Student Personnel and Guidance. An appropriation of \$490.12 to the supplies budget of the Division as reimbursement for money expended for special supplies needed for mid-semester reports.

Agricultural Research Chemistry

BUDGET CHANGES

Agricultural Extension Service

University Stock Farm

Buildings and Grounds Department

Student Personnel and Guidance

President Humphrey called attention to a plan that was prepared approximately two years ago by Mr. Andrew Larson, Landscape Architect of Denver, for landscaping the area to be known as the Nelson Memorial Garden. He stated that the estimate prepared by Mr. Larson totaled \$30,000 and that because of lack of funds none of the work had been done. The agreement made with Mr. Larson, Dr. Humphrey went on to say, provided for paying him \$250 for making the plans and \$100 a year for 1956-57, 1957-58, and 1958-59 for supervision, but that so far Mr. Larson had received only \$250--for making the plans--since he had done no supervision.

The President presented a letter from Mr. C. B. Jensen, Superintendent of Buildings and Grounds, recommending that Mr. Larson's plan not be followed, since to do so would mean destroying several trees in the area and removing an essential sidewalk leading from Old Main to Ivinson Avenue. Mr. Jensen suggested several possible alternatives to Mr. Larson's plan: landscaping the present sunken garden area as a memorial, dedicating the landscaping around the proposed new women's dormitory to Dr. Nelson, and perhaps even naming the dormitory for him.

After some discussion, Mr. McIntire moved that action on the matter be deferred pending receipt of an opinion from the University's legal advisor on the agreement which the University entered into with Mr. Larson. Mr. Sullivan seconded the motion and it was carried.

The Trustees considered at some length a recommendation from Mr. G. J. Jacoby, Director of Physical Education and Intercollegiate Athletics, concerning the continued employment of Coach Everett Shelton as Head Basketball Coach from July 1, 1958 to June 30, 1959. Some Trustees expressed concern that, under the terms of the six-year contract given Mr. Shelton in 1952, continuing him as basketball coach beyond the expiration of the contract would obligate the University to keep him in that

NELSON MEMORIAL GARDEN

CONTRACT FOR COACH
EVERETT SHELTON

position until his retirement age. It was finally moved by Mr. McIntire, seconded by Mr. Reed, and carried that the Board approve the employment of Mr. Everett Shelton as Head Basketball Coach from July 1, 1958 to June 30, 1959, at a salary rate of \$10,056 on a twelve-month basis, Mr. Shelton's new one-year contract to include the stipulation that the Board of Trustees is under no obligation to renew the contract or to provide any employment of any type for Mr. Shelton beyond June 30, 1959.

Dr. Humphrey presented a proposal from Dr. G. H. Starr, Director of Agricultural Extension (approved by the University Retirement and Insurance Committee) that the Board approve a Federal Group Life Insurance plan for Agricultural Extension personnel. Cost of the insurance, according to Dr. Starr, would be \$.54 per month per \$1,000 of insurance to employees and \$.27 per \$1,000 of insurance to be paid by the institution. He went on to say that Federal special-needs funds were available to pay the institution's share of the cost for the remainder of the 1957-58 fiscal year and that sufficient Federal funds to cover the item had been included in the 1958-59 budget.

After careful consideration of the proposal, it was moved by Mr. McIntire, seconded by Mr. Jones, and carried that the Federal Group Life Insurance plan be approved for Agricultural Extension personnel.

For the Board's information President Humphrey presented a report from Mr. Dana Davis, Internal Auditor. Mr. Davis stated that a complete inventory had been taken in the Bookstore at the end of February and that the inventory disclosed no shortages of merchandise. He added that most of his time since the March meeting of the Board had been spent on the cost aspect of the Study of Higher Education in Wyoming.

Attention was given next to the report of the State Examiner for the period July 1, 1956 to June 30, 1957. After some discussion of the

FEDERAL GROUP LIFE
INSURANCE FOR AGRI-
CULTURAL EXTENSION
PERSONNEL

REPORT OF INTERNAL
AUDITOR

STATE EXAMINER'S REPORT

recommendations contained in the report, Mr. Reed moved, Mr. Chamberlain seconded, and it was carried that the Board approve the following acknowledgment to be sent to the State Examiner:

We, the undersigned, constituting a quorum of the Board of Trustees of the University of Wyoming, acknowledge receipt of the Report of Examination as above noted, made under the supervision of your Department.

After careful consideration of this report, we concur with the Examiner in the suggestions he has made, and we have requested the officials to adjust their methods in compliance therewith.

Mr. Reed then moved that the Director of Finance and Budget be authorized and directed to make the adjustments and corrections recommended in the State Examiner's report. Mr. Chamberlain seconded the motion and it was carried.

Complying with the request made by the Board at its March meeting, President Humphrey presented a statement prepared by the Residence Classification Committee following a re-examination of the existing regulations on residence classification, especially as they apply to students whose parents move from the state during their enrollment in the University. According to the statement, it was the thought of the Committee that if the Board wished to liberalize the regulations the best way to do so would be to add the following sentence to the Declaration of Residence form: "Provided, however, that no student originally classified as a resident shall be reclassified as a non-resident solely because of the removal of his parents or legal guardian from the state."

Following some discussion, it was decided that a complete set of the regulations under which the Residence Classification Committee operates should be submitted to the Trustees before the close of the meeting for their consideration.

RESIDENCE CLASSIFICATION REGULATIONS

Mr. Reed moved, Mr. McIntire seconded, and it was carried that the Board confirm the action taken by the Director of Finance and Budget and the President in approving a change order in the Power Plant Improvement contract with the Stapp Engineering Corporation for a total increase of \$506.29 and covering the following items: installation of two low pressure heating steam transmitters and recorders, installation of two new oil pumps in lieu of two old oil pumps, installation of a 6" C.I. water line, installation of electrical circuits for CO₂ recorder and positive pressure alarm, installation of PT's furnished by Owner in lieu of CT's, substitution of type TW for type R wire and 1" conduit for 2 3/4" conduits in Power Company tie metering, and relocation of a gauge panel.

CHANGE ORDER

For the information of the Board the Director of Finance and Budget reported the new annual fire and extended coverage insurance rates set by the Mountain States Inspection Bureau for University properties. According to the report, the rates per \$100 of coverage for the year beginning March 1, 1958 showed increases of .002, .003, and .005 respectively for fire insurance on campus, science camp, and Laramie farms properties, and a decrease of .003 and an increase of .003 respectively for extended coverage insurance on campus and Laramie farms properties, with no change on the science camp.

INSURANCE

Before the Board adjourned for lunch there was a brief discussion of reports made by the State Fire Marshal, the Laramie Fire Department and the Campus Police Department concerning campus buildings. Attention was also called to letters from the Superintendent of Buildings and Grounds and the University's Legal Advisor commenting on the recommendations contained in the reports and presenting estimates of the cost of completing the work recommended by the State Fire Marshal. Action on the reports was deferred pending further consideration of the various recommendations later in the meeting.

FIRE INSPECTION
REPORTS

The Board adjourned for lunch at 12:35 and reassembled at 3:00 p.m. following the program dedicating the Geology building. Miss Linford was present in addition to those who were present for the morning session.

Mr. Jones moved that, in recognition of their championship teams, the Board award a bonus of \$500 each (to be paid from Athletic Income funds) to Head Basketball Coach Everett Shelton and Wrestling Coach Everett Lantz, the bonuses to be given with the understanding that after the close of the 1957-58 season it shall be the policy of the present Board not to award any further bonuses to coaches in recognition of championship teams. Mr. McIntire seconded the motion and it was carried.

Mr. Reed stated that he thought a light was needed in the darkroom museum. Mr. McIntire moved that President Humphrey be directed to investigate the cost of providing such a light and report his finding to the Board at the next meeting. Mr. Reed seconded the motion and it was carried.

President Humphrey recommended approval of the proposed nursing agreements between the University of Wyoming and Casper College and between the University of Wyoming and the Northern Wyoming Community College for 1958-59. He pointed out that the proposed agreements were exactly like the agreements approved for 1957-58. Mr. Brough moved that the proposed agreements be approved. Mrs. Patterson seconded the motion and it was carried.

Consideration of the nursing agreements led to a discussion of the community colleges in the state and the desirability of the University Board having a meeting with the community college boards as soon as possible to work out an agreement concerning requests to be made of the 1959 Legislature for community college support. President Humphrey stated

BONUSES FOR BASKETBALL
AND WRESTLING COACHES

GEOLOGY BUILDING

NURSING AGREEMENTS

COMMUNITY COLLEGES

that he expected to visit Torrington, Powell, and Sheridan within the next few weeks and talk with the boards of trustees of the community colleges. Also, he stated, the study of higher education in Wyoming should be completed very soon and a meeting of the Advisory Committee for that study would then be called. He expressed the opinion that it would be best to wait until after those meetings to have the joint meeting of the University Board and the community college boards.

President Humphrey presented letters from the presidents of the First National Bank and the Bank of Laramie requesting that their banks be named as depositories for University funds. Mr. Reed moved that the First National Bank and the Bank of Laramie be named as depositories for University funds. Mr. Jones seconded the motion and it was carried. Mr. McIntire then moved that the Director of Finance and Budget be instructed to deposit funds in both banks and to handle the accounts in the most efficient and economical manner from the standpoint of his Division, attempting to keep the amount of business divided approximately equally between the two banks. Mr. Reed seconded the motion and it was carried. (See page 1013 for revision in above motion.)

Mr. Reed moved that the proposed budget for the recently purchased Agronomy Farm addition (Paradise Ranch), totaling \$7,000 for 1958-59, be approved. Mrs. Bush seconded the motion and it was carried.

Mr. Reed moved, Mrs. Patterson seconded, and it was carried that the Board approve the following appointments recommended in the Addendum to the President's Report:

1. Miss Ruth M. Wright as Home Demonstration Agent-at-Large, effective July 1, 1958, at a salary rate of \$4,668 on a twelve-month basis.

DEPOSITORIES FOR
UNIVERSITY FUNDS

PROPOSED BUDGET FOR
AGRONOMY FARM
ADDITION

APPOINTMENTS

Wright

2. Mr. Alvin F. Gale as Acting Superintendent of the Sheridan Substation, effective June 4, 1958, at a salary rate of \$4,404 on a twelve-month basis.

Gale

3. Mr. Gerhard W. Krapf as Assistant Professor of Music, effective September 1, 1958, at a salary rate of \$5,400 for the academic year 1958-59.

Krapf

4. Mr. John McKeever as Assistant Professor of Business Administration, effective September 1, 1958, at a salary rate of \$6,588 for the academic year 1958-59.

McKeever

For the Board's information Dr. Humphrey reported the resignation of Mr. J. R. Hartley, Instructor in Adult Education and Supervisor of Adult Education Services, effective June 30, 1958, to accept a position as Head of Extension at the University of California in Riverside.

RESIGNATION

Hartley

President Humphrey presented a recommendation from the Public Relations Council that a series of five brochures be prepared to publicize the University's problems and needs in an effort to gain public support for the next Legislative appropriations requests. He explained briefly the tentative plans for subject matter to be included in each of the five brochures and stated that it was the plan to print 35,000 copies of each, distributing them to people judged to be most influential in the state. Mailing would start September 1, he added, and the cost of the printing and mailing had been estimated at \$12,250. Dr. Humphrey concluded by recommending that he be authorized to have the copy for the proposed brochures prepared, along with a general layout to show how they would look, for consideration by the Board at the next meeting. Mr. Reed moved that the Board approve President Humphrey's recommendation. Mr. Brough seconded the motion and it was carried.

PROPOSAL FOR BROCHURES
ON UNIVERSITY AND ITS
NEEDS

Dr. Humphrey informed the Board that a 2½-acre tract of land adjoining the Agronomy Farm (with a house on it) had been offered to the University for \$13,000. He added that he had no recommendation to make concerning purchase of the land. Mr. Reed moved that Mr. Jones, Mr. McIntire, and Mr. Hansen be asked to go out and look at the land the following morning and make a recommendation to the Board concerning the desirability of purchasing it. Mrs. Patterson seconded the motion and it was carried.

The Trustees considered next a letter from Mr. W. E. Hitchcock, supervising architect, concerning the cracks which had appeared in the plaster on the exterior walls of the new Library building. Mr. Hitchcock expressed the opinion that the cracks had been caused by temperature changes and were the result of expansion and contraction of the building. He stated that a similar type of movement had caused cracking in interior partitions and that to correct that condition metal strips had been installed to provide "control joints." He went on to say that since the outside walls have continuous plastered surfaces the introduction of control joints would not be feasible. After some discussion, it was decided that Mr. F. H. Porter, architect for the building, should be asked to come to Laramie at 1:30 p.m. the following day to go into the matter with the Committee on Physical Plant and Equipment.

President Humphrey read to the Trustees a letter prepared by Mr. E. G. Rudolph, Legal Advisor, concerning the agreement made by the University with Mr. Andrew Larson for landscaping the proposed Nelson Memorial Garden. Mr. Rudolph's letter expressed the opinion that it would be a technical breach of contract for the University to proceed with the work without using the services of Mr. Larson for supervision and paying for the services in accordance with the agreement. He went on to

AVAILABILITY OF LAND
ADJOINING AGRONOMY FARM

CRACKS IN LIBRARY
BUILDING

NELSON MEMORIAL GARDEN

say that it was possible Mr. Larson had committed a breach of the contract through failure to make suggestions concerning the work to be done this year, although there was not sufficient correspondence between University officials and Mr. Larson to establish this fact.

It was the consensus of the Board that the best thing to do would be to tell Mr. Larson that, since no funds will be available to complete the work recommended in his plan for the Garden and he will not therefore be required to do any work of supervision, the University would be willing to pay him \$100 if in return for such payment he would release the University from further obligation in connection with the agreement covering his services. A decision on future plans for the Nelson Memorial was deferred until the next meeting of the Board.

The Board adjourned at 5:40 p.m. and reassembled at 10:10 a.m. on April 19, with the same members present who were present for the previous day's session. Mr. Reed joined the meeting at 10:45 a.m.

Attention was given first to the fire inspection reports on which there had been some discussion the previous day. Mr. Jones called attention to the danger involved in the use of carbon tetrachloride in some of the fire extinguishers on the campus but suggested that action be deferred pending results of experiments being carried on by the Mountain Fuel Supply Company with regard to the possibility of reloading such extinguishers with some other liquid. Mr. Jones also objected to the use of sodium acid in fire extinguishers because of the damage it does to anything it touches, and suggested that the Buildings and Grounds Department investigate the use of fire retarding paint, which he stated had proved very effective. Mr. McIntire expressed his objection to the use of sprinkler type fire extinguishers in buildings where there are children.

FIRE INSPECTION
REPORTS

After some further consideration of the reports made by the State Fire Marshal, the Laramie Fire Department, and the Campus Police Department, Mr. Sullivan moved, Mrs. Bush seconded, and it was carried that the attention of the Superintendent of Buildings and Grounds be called to the suggestions made by Mr. Jones and Mr. McIntire, that the State Fire Marshal be informed of the Board's intention of correcting the fire escape problem in the Engineering building in the proposed new addition, and that an appropriation of \$5,280.22 be authorized to permit carrying out the following recommendations made by the Superintendent of Buildings and Grounds:

Merica-Pharmacy	Install carbon dioxide fire extinguishers	\$ 330.00
Old Main	Install 25 new electrical convenience outlets	247.50
Arts and Sciences	Install 25 new door checks with fusible links	880.00
Wyoming Union	Install fusible links in existing door checks	147.40
Hoyt Hall	Install 5 exit lights in basement	82.50
Engineering	Install 25 new electrical outlets	247.50
Graduate School	Install fire doors on stairways	2,431.00
Chemistry-Zoology	Build storage room for inflammable materials	620.62
Wyoming Hall	Rebuild door checks	211.20
Knight Hall	Install 5 exit lights	82.50
		<u>\$5,280.22</u>

Complying with a request made earlier in the meeting, President Humphrey presented a statement of the policies under which the Residence Classification Committee currently operates. After careful consideration of the various policies, it was moved by Mr. Chamberlain, seconded by Mrs. Bush, and carried that the policies providing for remission of the non-resident fee differential for sons and daughters of University of Wyoming alumni currently residing outside Wyoming, and for according resident classification to payers of current real property taxes in Wyoming and their dependents (regardless of their current domicile) be eliminated; that the Board approve the addition of the following

RESIDENCE CLASSIFICATION REGULATIONS

sentence to Paragraph IV of the Declaration of Residence form: "Provided, however, that no student originally classified as a resident shall be reclassified as a non-resident because of the removal of his parents or legal guardian from the state"; and that the Residence Classification Committee be asked to re-codify the regulations for inclusion in the catalog.

President Humphrey reported on his unsuccessful attempts to get the State Highway Department to assume responsibility for maintenance of campus streets. He then stated that he had taken the matter up with the Mayor, who had in turn taken it up with the City Council. He read a letter which the City Attorney had written to the Mayor and the City Council expressing the opinion that the City would have the power to rent its equipment, either with or without operators, to the University for use in maintaining campus streets, the periods of rental to be such that the interest of the City would not be adversely affected. Mr. McIntire moved that the Buildings and Grounds Department be authorized to rent City equipment, with City personnel to operate it, if and when such equipment is needed by the University for maintaining its streets. Mr. Reed seconded the motion and it was carried.

Reporting for the committee appointed to look at the 2½-acre tract of land adjoining the Agronomy Farm and recommend to the Board regarding the desirability of purchasing it, Mr. McIntire stated that he, Mr. Jones, and Mr. Hansen had looked at the land in question and were of the unanimous opinion it should not be purchased. It was the consensus of the Board that the committee's recommendation should be approved.

Mr. McIntire reported on the unsightly arrangement of pipes connecting the heaters in the new Library building and asked the members of the Board to go over and look at the pipes prior to a meeting the Physical

MAINTENANCE OF CAMPUS
STREETS

AVAILABILITY OF LAND
ADJOINING AGRONOMY FARM

LIBRARY BUILDING

Plant and Equipment Committee was to have with the architects at 1:30 so that they would be familiar with the situation. The Trustees agreed to make the requested inspection.

Mr. Reed stated that he would like to re-open the question of the designation of the First National Bank and the Bank of Laramie as depositories for University funds. He referred to the motion passed the previous day instructing the Director of Finance and Budget to divide the funds between the banks on approximately an even basis. Mr. Reed stated his feeling that the funds should be divided on the basis of assets in the two banks.

After some further discussion, Mr. McIntire moved, Mr. Brough seconded, and it was carried that the motion passed the preceding day be revised to read as follows: that the Director of Finance and Budget be instructed to deposit funds in both banks and to handle the accounts in the most efficient and economical manner from the standpoint of his Division.

Mr. L. G. Meeboer, Director of Finance and Budget, and Mr. Larry Clark, Supervisor of Auxiliary Enterprises, were invited into the meeting for the discussion of the report they had prepared on the proposed new dormitories, student apartments, College of Commerce and Industry building and Student Health Service building. The report presented an estimated retirement schedule for the consolidated bond issue; a summary of construction and equipment costs and bond issue requirements; statements of estimated annual income and expense for the dormitories and apartments (based upon present rates); a plan for a bond issue for the housing units on a self-liquidating basis; a plan for a bond issue for the housing units to be retired by income from the units plus excess royalty income

DEPOSITORIES FOR
UNIVERSITY FUNDS

REPORT ON PROPOSED
NEW CONSTRUCTION

for a period of five years; and a bond issue for the housing units plus the College of Commerce and the Student Health Service buildings, to be retired by the income from the units plus excess royalty fund income for the full term of the bond issue.

Most of the time before noon was spent in a discussion of the architect's fee provided for Porter and Porter for work on the dormitories. It was the consensus of the Board that the fee provided for in the agreement made with Porter and Porter (6 per cent for the first unit of the men's dormitory and 4½ per cent for the second unit) was too high. The Trustees agreed that an effort should be made to persuade Mr. Porter to reduce the fee on the second unit of the men's dormitory, since the plans for it would be practically identical with those for the first unit.

After Mr. Meeboer and Mr. Clark had left the meeting, President Humphrey informed the Board that Dr. H. M. Briggs had just called to submit his resignation as Dean of the College of Agriculture, effective June 30, 1958, to accept the presidency of South Dakota State College. It was the consensus of the Board that Dean Briggs' resignation should be accepted.

The Board adjourned for lunch at 12:20 and reassembled at 2:40 p.m., following a meeting of the Faculty-Trustee Committee on Honorary Degrees and a meeting of the Physical Plant and Equipment Committee with the architects to consider certain defects in the Library building. Mr. Peck joined the meeting at 3:20 p.m.

Representatives of the companies bidding on the Veterinary Science Isolation Laboratory, together with Mr. Sam Hutchings, architect, Mr. L. G. Meeboer, Director of Finance and Budget, Dr. James O. Tucker, Head

RESIGNATION

Briggs

BIDS ON VETERINARY
SCIENCE ISOLATION
LABORATORY

of the Department of Veterinary Science and Bacteriology, Mr. C. B. Jensen, Superintendent of Buildings and Grounds, and Dr. H. W. Benn, Executive Assistant to the President, were invited into the meeting for the opening of the bids on the proposed construction. Mr. Meeboer opened the bids and read them as follows:

<u>Bidder</u>	<u>Base Bid</u>	<u>Alt. #1 (deduct) (1 Animal Room and Related Facilities)</u>
Garton & Garton, Cheyenne	\$101,213	\$5,100
Chas. Groathouse, Laramie	104,337	4,332
Lane Contracting Co., Casper	101,000	4,200
Riedesel-Lowe Co., Cheyenne	104,140	4,600
Spiegelberg Lumber and Bldg. Co., Laramie	94,000	4,700
V. R. Construction Co., Casper	109,550	4,373

After the representatives of the bidding companies had left the meeting, the architect recommended that the base bid of \$94,000 of the Spiegelberg Lumber and Building Company for construction of the Veterinary Science Isolation Laboratory be accepted. Mr. McIntire moved that the recommendation of the architect be approved. Mr. Jones seconded the motion and it was carried. Messrs. Hutchings and Tucker then left the meeting.

Mr. McIntire reported on the meeting which the Physical Plant and Equipment Committee had had with the architects during the noon recess to discuss the arrangement of pipes connecting heaters in the Library building and also the cracks in the building. Mr. McIntire stated that it was the consensus of the Committee that it was probably too late to remedy the situation which had brought about the cracks. With regard to the pipes, however, he moved that the Board request the architect and the contractor to install cane grills around the base of the heaters, such grills to be installed at the expense of the architect and/or the contractor. Mr. Chamberlain seconded the motion and it was carried.

LIBRARY BUILDING

Mr. Jensen left the meeting and Mr. Larry Clark joined the Trustees for a continuation of the discussion of the report on proposed new construction. After the Trustees had given careful consideration to the various plans outlined in the report, the following motion was made by Mr. Sullivan, seconded by Mr. Chamberlain, and carried: that the Board authorize preparation of bills to be presented to the 1959 Legislature including all of the proposed construction (two 400-unit men's dormitories with a food service unit between them, one 400-unit women's dormitory, 252 apartments for married students, a College of Commerce and Industry building, and a Student Health Service building) on one bond issue; that schedules providing for repayment in 40, 30, and 25 years be prepared pledging net income from the operation of the housing units plus excess oil royalties; and that efforts be made to secure approval of the 40-year plan, with the University retaining the right to pay off the bonds before they become due.

After Messrs. Meeboer, Clark, and Benn had left the meeting, Dr. Humphrey stated that since work would begin soon on the 1959 Legislative budget he would appreciate having the Board's direction as to the percentage salary increases that should be included for the 1959-61 biennium. He gave the Trustees copies of a statement prepared by Mr. Forest R. Hall, Director of Studies and Statistics, showing how University of Wyoming salaries compare with the Intermountain salary average and the grading scale of the American Association of University Professors. The report indicated that an increase of 16½ per cent would probably enable the University to meet competition from other institutions during the next two years.

The full discussion which followed presentation of the report indicated a desire on the part of the Trustees that whatever funds might be

REPORT ON PROPOSED NEW
CONSTRUCTION

SALARY INCREASES
FOR 1959-61 BIENNIUM

available for increases during the next biennium should be distributed on the basis of merit and not as across-the-board raises. Mr. McIntire moved that President Humphrey be directed to inform the Deans of the Board's full awareness of the need for increasing salaries of capable teaching personnel, of its sympathetic attitude toward such increases if assured that they will not be general increases but will be based on ability and will result in improved quality of instruction at the University, and of the Board's intention of giving careful scrutiny to every salary increase recommended. Mr. Reed seconded the motion and it was carried. President Humphrey stated that he would carry out the Board's instructions and would ask for a decision at the May meeting on the percentage increase to be requested of the 1959 Legislature.

Dr. Humphrey presented a confidential report he had prepared following receipt of a memorandum written to members of the English Department by Dr. John K. Mathison in an effort to solicit funds for the "Wyoming Progress Committee," an organization to raise funds for the campaign of Dr. Gale W. McGee for the Senate. Dr. Humphrey reported on his conversations with a number of people on the campus who were in a position to know of any other similar activities among the faculty and stated that, while several of them reported they had been solicited personally, he had found no other evidence of University resources being used for such purpose. Dr. Humphrey went on to say that he had talked with Dr. McGee, who stated he had had no knowledge of the distribution of the memorandum by Dr. Mathison and would have protested it had he known about it.

It was the consensus of the Board that, while the incident in question was not too significant, such activities could have harmful effects for the University. Mr. McIntire moved that the Board direct President

CONFIDENTIAL REPORT
ON ACTIVITIES CON-
NECTED WITH 1958
POLITICAL CAMPAIGN

Humphrey to prepare a statement to be read at the next faculty meeting outlining what the position of the faculty should be in respect to participation in political activities. Mr. Jones seconded the motion and it was carried.

Dr. Humphrey called attention to the annual meeting of the Board of Trustees, the only meeting required by law, to be held on May 30-31, just preceding Commencement. The Board agreed on July 18-19 as the dates for the summer meeting, and Mr. Hansen was asked to see if arrangements could be made to have the meeting at the Jackson Lake Lodge.

President Humphrey reported that arrangements for the transfer of the Hynds property above Centennial to the University were progressing satisfactorily and that he felt sure the University's offer of \$1,500 for the property would be accepted.

President Humphrey reported on recent developments at the national level in respect to the possibility of combining agricultural and general extension work in land-grant colleges. He stated that the combination had already been effected in Kansas and seemed to be working very well. He added that this new development might affect the selection of a new Director of Adult Education and Community Service, on which he hoped to have a recommendation within the next two or three months.

Reporting for the Committee on Honorary Degrees, Dr. Humphrey presented the recommendation that honorary degrees be awarded at the June Commencement to the following: Dr. W. Edwards Deming, New York City; Mr. Thomas S. Harrison, Denver, Colorado; and Mr. Oda Mason, Laramie, Wyoming. Mr. Sullivan moved that the recommendation of the Committee be approved. Mrs. Patterson seconded the motion and it was carried.

DATES FOR FUTURE MEETINGS

HYNDS ESTATE PROPERTY

AGRICULTURAL AND GENERAL EXTENSION

HONORARY DEGREES

The meeting adjourned at 7:00 p.m.

Respectfully submitted,

J. R. Sullivan
J. R. Sullivan
Secretary